

BOARD OF EDUCATION OF THE  
VOCATIONAL SCHOOL IN THE  
COUNTY OF PASSAIC

AGENDA

WORKSHOP/REGULAR MEETING  
BOARD ROOM

DECEMBER 22, 2011  
THURSDAY

I. Call to Order – Pledge of Allegiance

II. Sunshine Statement

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which time any business affecting their interests is discussed or acted upon. In accordance with this Act, the Board of Education of the Vocational School in the County of Passaic has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Herald News, and the Record, with a copy posted in the school lobby.

III. Roll-call: Commissioner Albert A. Alexander  
Commissioner Damaris M. Solomon  
Commissioner Glenn L. Brown  
Commissioner Robert M. Gilmartin  
Commissioner Leon Mondelli

Administrators: Diana C. Lobosco, Superintendent  
Richard Giglio, Business Administrator  
Joseph DiGise, Principal  
John Maiello, Director of Human Resources  
Mae Remer, Board Secretary  
Sandy Woods, Administrative Assistant  
Gerald S. Keegan, Board Counsel

IV. Petitions and Requests of the Public

AGENDA DECEMBER 22, 2011 - PASSAIC COUNTY TECH BOARD MEETING

V. Superintendent's Report

Business Partner of the Year – William G. Brown Architect

Communications Report - Ms. Woods

Principals' Report - Mr. DiGise

Business Administrators' Report – Mr. Giglio

VI. Board Secretary's Report

- A. Board Minutes – motion to receive, approve and file the Minutes of the November 28, 2011 Workshop/Regular Meeting.
- B. Financial Reports - motion to receive and file the financial reports of the Secretary's Report and Treasurer's Report for month ending November 30, 2011.

Board of Education's Monthly Certification

- C. Pursuant to N.J.A.C.6:20-2.212(e), we certify that as of November 30, 2011 after review of the secretary's monthly financial report (appropriations section) and upon consulting with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.13(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Monthly Certifications

Pursuant to N.J.A.C. 6:20-2.12(d), I certify that as of November 30, 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A: 22-8 and 18A: 22-8.1.

December 22, 2011

Board Policies

- D. Motion to approve, upon the recommendation of the Superintendent, second reading and adoption of the following mandated and revised Board Policy:

Policy # 5519	Dating Violence at School (mandated)
Policy #8505	School Nutrition (mandated) revised
Policy #9180	School Volunteers (recommended) revised
Policy #9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (recommended) revised

- F. Motion to approve, upon the recommendation of the Superintendent, first reading the following Board Policies:

Policy #3324	Teaching Staff Member's Right of Privacy
Policy #4324	Support Staff Member's Right of Privacy

- G. Motion to approve, upon the recommendation of the Superintendent, first reading of the following revised Board Policies:

Policy #3281	Inappropriate Staff Conduct
Policy #4324	Inappropriate Support Staff Conduct

VII. Administration and Finance

- A. Motion to approve, upon the recommendation of the Superintendent, the bills and claims list attached, having been found in order by the Business Administrator, be and they are ordered to be released for payment when funds are available; and

Further that claims are entered in the Board’s official minutes and be open to further inspection by Board Members and others entitled to inspect it:

\$ 4,210,249.59	Bills & Claims/December 22, 2011 - Columbia Bank (Master)
92,480.73	Bills & Claims/December 22, 2011- Columbia Bank (Café)
1,427,759.16	Electronic Payments – Columbia Bank (Master)
34,724.63	Electronic Transfers – Columbia Bank (Master)
2,037,312.62	Payroll paid for November 30, 2011
2,098,296.58	Payroll paid for December 15, 2011

- B. County Tax Levy – motion to approve the following resolution:

RESOLVED, that the amount of County Tax Levy needed to meet the obligations of the Board of Education for eight weeks (January/February 2012) is \$1,174,098 and the Board of Freeholders of the County of Passaic is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days according to the statutes relating thereto.

Transfers and Modifications

- C. Motion to approve, upon the recommendation of the Superintendent, the attached Transfers and Modifications for the 2011-12 Budget, and implemented by the individual responsible.

New Jersey School Boards Association Insurance Group / Bylaws

- D. Motion to approve, upon the recommendation of the Superintendent, the appended Resolution to Amend NJSBAIG Bylaws (By-Law Change Summary attached) as approved by the Board of Trustees at its public meeting on October 19, 2011 and in accordance with Article IX) of the current NJSBAIG Bylaws.
- E. Motion to approve, upon the recommendation of the Superintendent, the 2011-12 Tuition Rates for the Licensed Practical Nursing Program, as follows:

<u>LPN</u>	<u>IN COUNTY</u>	<u>OUT OF COUNTY</u>
Tuition	\$6,450	\$8,450

Funding

- FF. Motion to approve, upon the recommendation of the Superintendent, the acceptance from the New Jersey Department of Education, of the district’s Ed Jobs allocation increase in the amount of \$21,316, initial allocation of \$680,412, this supplemental funding will bring the total Ed Jobs allocation to \$701,728.

VII.            Administration and Finance

- GG.    Motion to approve, upon the recommendation of the Superintendent, the acceptance from the New Jersey Department of Education, FY12 Perkins Postsecondary Grant funds, in the award amount of an additional \$10,526, for a total of \$93,980.
  
- HH.    Motion to approve, upon the recommendation of the Superintendent, the submission to the New Jersey Department of Education, the IDEA ARRA and Title I ARRA, Final Expenditure Reports.
  
- II.     Motion to approve, upon the recommendation of the Superintendent, the submission to the New Jersey Department of Education, the NJQSAC (New Jersey Quality Single Accountability Continuum) 2011-2012 Statement of Assurance (SOA and the District Performance Review (DPR).

VIII. Curriculum and Instruction

Workshops/Field Trips

- A. Motion to approve, upon the recommendation of the Superintendent, to authorize in advance, as required by statute, attendance at the Professional Workshops, as per the appended.
- B. Motion to approve, upon the recommendation of the Superintendent, field trips, curriculum extension, fund raiser and community service, as per the appended.

Curriculum

- C. Motion to approve, upon the recommendation of the Superintendent, the following staff member develops the curriculum, at the hourly rate of \$37.98, and be awarded professional development credit hours:

<u>Name</u>	<u>Curriculum</u>	<u>Total Hours/Credit Hours</u>
Anjali Wahi	AP Computer Science	10 hrs.

- D. Motion to approve, upon the recommendation of the Superintendent, the following staff member to revise the curriculum, at the hourly rate of \$37.98, and be awarded professional development credit hours:

<u>Name</u>	<u>Curriculum</u>	<u>Total Hours/Credit Hours</u>
Ronald Franchiono	Carpentry I, II, III, IV	40 hrs
Robert Vendetti	Carpentry I, II, III, IV	40 hrs
Donald Gurnari	Plumbing I, II, III, IV	40 hrs
Paul Nuzzo	Plumbing I, II, III, IV	40 hrs
Sylwia Pena	AP Calculus	10 hrs.

WPU Student Teacher & Practicum Placement

- E. Motion to approve, upon the recommendation of the Superintendent, the following William Paterson University students as Student Teachers and Practicum Placement for the 2012 Spring Semester:

Practicum Placement – 2/06/12 – 5/07/12

<u>Name</u>	<u>Subject</u>
Elizabeth Masci	SPED English

Muslim Student Association (MSA)

- F. Motion to approve, upon the recommendation of the Superintendent, a student run Muslim Students Association (MSA), that would educate people about the history and religion that Muslims follow, as per the appended outline.

VIII. Curriculum and Instruction

HSPA Spring Programs

- G. Motion to approve, upon the recommendation of the Superintendent, the following 2012 Spring HSPA Programs, at the cost to be charged to Title I funds:

After School Program:

Dates: February 1, 6, 7, 8, 13, 14, 15, 22, 27, 28, 29, March 5  
Time: 3:00 p.m. -5:00 p.m. – Total 24 hrs  
Instructors: 15 @ \$44.43/hr  
Secretary: 1 @ \$34.73/hr  
Total cost: \$16,515.75.

Saturday Program

Dates: February 4, 11, 18, 25, March 3,  
Time 8:00 a.m. – 12:00 p.m. – Total 20 hrs  
Supervisor 1 @\$54.90/hr  
Instructors 12 @ \$44.43/hr. 54.2 (2 for parent computer instruction)  
Nurse 1 @47.85/hr  
Security 1 @ \$12.00/hr  
Total Cost: \$11,181.00

- HH. Motion to approve, upon the recommendation of the Superintendent, to place the following students on Home Instruction:

<u>Student I.D.</u>	<u>Reason</u>	<u>Length</u>	<u>Effective</u>
#125089	Epstein Barre Infection	3 weeks	11/15/11

IX. Operations/Capital Improvements

Capital Projects

Capital Project Status Report submitted by the Business Administrator through the Superintendent, attached.

PCTI Career and Technical Education Health and Safety Plan

- A. Motion to approve, upon the recommendation of the Superintendent, and in accordance with N.J.A.C. 6A:19-6.5., the 2011 PCTI Career and Technical Education and Safety Plan.

Use of Facilities

- B. Motion to approve, upon the recommendation of the Superintendent, use of facilities in accordance with the terms and conditions of the Board Policy, subject to the availability:

Auditorium /Gym	King Centre for the Performing Arts Dance Rehearsal and Recital 6/11 – 12:00 p.m. – 9:30 p.m., 6/12, 6/13, 6/14 - 3:00 p.m. – 10:00 p.m. 6/15 – 4:30 p.m. – 10:00 p.m. 6/16 – 8:00 a.m. – 11:30 p.m.
Auditorium	Passaic County Police Academy Graduation / Practice 4/11/12- 4/17/12 Practice - 6:30 a.m. – 8:00 a.m. 4/17/12 / Graduation - 6:00 p.m. – 10:00 p.m.
Track/Field	Passaic County Police Academy Physical Training 1/23/12 – 4/17/12 - 6:00 a.m. – 8:00 a.m.
Lecture Hall FX 135	Fairleigh Dickinson University College Graduate Classes Saturdays / 8:30 a.m. – 3:00 p.m. 1/14/12 – 2/11/12 & 2/25/12 – 3/24/12
Main Gym, AC, Café I, Track Multi Purpose Room, Weight Room, Classrooms	Passaic County Educational Services. High School Make-Up Credit 1/24/12 – 4/26/12 / Tues., Wed., Thurs. 3:30 p.m. – 6:00 p.m.
Teacher Café, Kitchen Dining Area	Girls Scouts of America (The Brownies) Healthy Snack Class 1/26/12 – 3:30 p.m. – 5:30 p.m.



X. Personnel – Resignations/Leaves/Terminations

- A. Motion to approve, upon the recommendation of the Superintendent, disability leave of absence to the following staff member in accordance with Article X.C.7.a of the Educational Association Agreement, with salary and benefits using entitlement days for the disability:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Patricia Mullany	French Teacher	*12/05/11 thru 1/17/12
Joseph Peterson	Social Studies	12/16/11 thru 3/01/12

\*or until such time as medically cleared to return to work

- B. Motion to approve, upon the recommendation of the Superintendent, a leave of absence to the following staff member in accordance with Article IX.G.2 of the Maintenance/Custodial Association Agreement, without salary and with health benefits in accordance with the Family and Medical Leave Act, on an as needed basis:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Roger Sims	Evening Custodian	*12/06/11 – 1/23/12

\* Or until such time as medically cleared to return to work

- C. Motion to approve, upon the recommendation of the Superintendent, a child rearing leave of absence to the following staff member in accordance with Article X.8 of the Educational Association Agreement without salary or benefits:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Irene Darville	Math Teacher	1/16/12 thru 6/30/12

- D. Motion to approve, upon the recommendation of the Superintendent, that the following teachers be relieved of their 6<sup>th</sup> Teaching period assignment effective November 28, 2011 and no longer be eligible for 6<sup>th</sup> teaching period compensation:

Daniel Ambrose	Nichole Shema
Chris Wacha	Maureen Wacha
Alima Williams	

X.            Personnel – Appointments/Reappointments

- AA.    Motion to approve, upon the recommendation of the Superintendent, the appointment of the following staff members on an emergent basis requiring application to the State Department of Education for approval, for a period not to exceed three months, pending completion of the criminal history records check pursuant to NJSA 18A: 6-7.1 et. seq., effective date as indicated through June 30, 2012:

P.T. In- House Security, without benefits

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Effective</u>
Robert McFarlane	P.T. In-House Security	\$10.55	1/03/12

Substitutes, without benefits

<u>Name</u>	<u>Position</u>	<u>Daily Rate</u>	<u>Effective</u>
Michael G. Richter	Substitute	\$100	11/12 SY
Daniel W. Smith	Substitute	100	11/12 SY
Nicole Bucci	Substitute	100	11/12 SY

- B.    Motion to approve, upon the recommendation of the Superintendent, the appointment of the following academic teachers assigned a 6<sup>th</sup> period teaching assignment, effective January 3, 2012 to cover the classes of a teacher during a leave of absence, at a prorated amount of \$12,552:

<u>Name</u>	<u>Position</u>
Christine Sullivan	Teacher of the Handicapped
Madiha Katao	Teacher of the Handicapped
Jeffrey Klein	Teacher of the Handicapped
Carlo Speziale	Teacher of the Handicapped
Fatima Ramirez	Teacher of the Handicapped

- C.    Motion to approve, upon the recommendation of the Superintendent, the appointment of the following shop teacher assigned a 7½ period teaching assignment, effective 11/30/11 through 12/31/11 to cover the classes of a teacher during a leave of absence, at the prorated amount of \$6,276.

<u>Name</u>	<u>Position</u>
Joseph Miktus	Carpentry/Building Maintenance

- D.    Motion to adopt, upon the recommendation of the Superintendent, the following revised Job Descriptions:

School Nurse  
Interpreter

X. Personnel – Appointments/Reappointments

- E. Motion to approve, upon the recommendation of the Superintendent, the appointment of the following students to the In School Cooperative Education Program for the 2011-12 School Year, at the hourly rate of \$7.26:

<u>Student</u>	<u>I.D. #</u>	<u>Site</u>
Karolina Furdyna	120675	Web page
Nicolas Rodriguez	120032	Web page
Maya Williams	120479	Ed Services
Jazmin Velazquez	120086	Chez Tech

- F. Motion to approve, upon the recommendation of the Superintendent, the following students to participate in a paid internship with the MSG Varsity Program, funds are through the MSG Varsity Scholarship:

<u>Student</u>	<u>I.D #</u>	<u>Student</u>	<u>I. D. #</u>
Justin E. Acevedo	130704	Amy V. Javier	130699
Jived S. Ali	130702	Jammer B. Kennedy	130701
Jahilil D. Bennett	130695	Vannessa L. Moran	130696
Kiana C. Briggs	120220	Lamada Paige	120719
Joshua Butts	130422	Eric Polanco Jr.	130703
Joseph P. Caiola III	130706	Dominique N. Robb	120141
Joel Carrasquillo	130698	Ciara N.Rosario	130694
Amon G. Darby	120080	Gin D.Sanchez	130700
Torey J. Elia	135037	Jarrad L Sykes	120812
James M. Freckleton	120806	O’livia L. Thomas	120784
John Anthony Gonzalez	120797	Derrick A. Williams II	130705
Kevin Guarderas	130788	James E. Williams	130697
Maricela M. Guerrero	120109		

AGENDA DECEMBER 22, 2011 - PASSAIC COUNTY TECH BOARD MEETING

XI. Legal Report

XII. Meeting Open to the Public

XIII. Executives Session

Motion to convene in executive session to hold a Level Three Grievance Procedure, to discuss personnel, negotiations and legal matters. The Board will disclose to the public sometime in the near future that which was discussed.

Return From Executive Session

XVI. Board Members Comments:

The January Meeting is scheduled for January 26, 2012 at 3:30 p.m.

XV. Meeting Adjourned

11:30 a./

**VIII. Curriculum and Instruction**

A. Professional Workshops – additional attached

B. Fund Raiser – additional attached

Montclair University - Practicum Placement

I. Motion to approve, upon the recommendation of the Superintendent, the following Montclair University students as Practicum Placement for the 2012 Spring Semester:

Practicum Placement – 100 hours

<u>Name</u>	<u>Subject</u>
Laura Bania	Counseling
Joseph Mosley	Counseling

J. Motion to approve, upon the recommendation of the Superintendent, the following Hunter The City University of New York student as a Teaching Placement during the 2012 Spring Semester:

Practicum Placement – 1/03/12 – 5/01/12

<u>Name</u>	<u>Subject</u>
Kerry Shelly	Teacher of the Deaf

K. Motion to approve, upon the recommendation of the Superintendent, the following Practicum Placement students for the 2012 Spring Semester:

Fairleigh Dickinson University – 1/09//12 – 1/20/12

<u>Name</u>	<u>Subject</u>
Aminull Islam	Math

Touro College – 1/09/12 – 1/20/12

<u>Name</u>	<u>Subject</u>
Peter Giglio	Special Education

**X. Personnel – Resignations/Leaves/Terminations**

E. Motion to approve, upon the recommendation of the Superintendent, disability leave of absence to the following staff member in accordance with Article X.C.7.a of the Educational Association Agreement, without salary, but with benefits in accordance with the Federal Family and Medical Leave Act (FMLA)

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Mitch Ciolino	Teacher of Auto Collision Repair	1/09/12 thru 3/30/12

**X. Personnel – Resignations/Leaves/Terminations**

- F. Motion to approve, upon the recommendation of the Superintendent, disability leave of absence to the following staff member in accordance with Article X.C.7.a of the Educational Association Agreement, with salary using entitlement days, and without salary after entitlement days are exhausted, and with health benefits in accordance with the Federal Family and Medical Leave Act (FMLA)

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Patricia Mullany	French Teacher	*12/05/11 thru 6/30/12

**X. Personnel – Appointments/Reappointments**

- AA. Substitutes, without benefits

<u>Name</u>	<u>Position</u>	<u>Daily Rate</u>	<u>Effective</u>
Patrick J. Errico	Substitute	\$100	11/12 SY

- B. 6<sup>th</sup> Period Teaching Assignment

<u>Name</u>	<u>Position</u>
Joan Paruta	Teacher of the Handicapped
Vincenza Kafaf	Teacher of the Handicapped
Amanda Severage	Teacher of the Handicapped
Charles Weinpel	Social Studies
Sam Jones	Social Studies
Jacqueline Lynch	Social Studies
Ernesto Diaz	Social Studies
Jayne O’Neill	Social Studies
Roy Rozman	Science
Nicholas Link	Science
Nicholas Baldino	Science
Bhavani Sridhar	Science
Linda Socolof	Science
Ganna Osetska	Science

EXECUIVE SESSION

NEGOTIATONS

Update – PCTV Education Association

LEGAL SERVICES

Motion to approve, without competitive bidding pursuant to NJS18A:18A-2., Professional Services, Albert C. Buglione, as Board Counsel to the Board of Education of the Vocational School in the County of Passaic, to provide legal services, at a prorated annual retainer of \$70,000, effective December 23, 2011, serving at the will of the Board.

Motion to approve, Board Counsel Gerald S. Keegan as Lead Board Counsel to the Board of Education of the Vocational School in the County of Passaic, at the prorated annual retainer of \$76,000, effective immediately serving, at the will of the Board of Education.